



## **KALASH SHARES & SECURITIES PVT. LTD.**

**Member of:**

**National Stock Exchange of India Limited  
Bombay Stock Exchange Limited**

<b>EXCHANGE</b>	<b>SEGMENT</b>	<b>REGN. NO.</b>
<b>NSE</b>	<b>CASH</b>	<b>INZ000274438</b>
<b>NSE</b>	<b>F &amp; O</b>	<b>INZ000274438</b>
<b>BSE</b>	<b>CASH</b>	<b>INZ000274438</b>
<b>BSE</b>	<b>DERIVATIVES</b>	<b>INZ000274438</b>

**NSE Membership No. 13290  
BSE Membership No. 3295**

### **CLIENT REGISTRATION FORM**

Client Name : \_\_\_\_\_

Client Code : \_\_\_\_\_

Regd. Office

**304-305, Mathuria Apt., 49, Sir. M. V. Road, Andheri (East), Mumbai – 400069**  
Tel. No. 022-61503636      [www.kalashshares.com](http://www.kalashshares.com)      [broking@kalashshares.com](mailto:broking@kalashshares.com)

## INDEXING OF DOCUMENTS

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**ACCOUNT OPENING KIT**

Name of Stock broker/trading member/clearing member	<b>KALASH SHARES &amp; SECURITIES PVT. LTD.</b>		
SEBI Registration No. and Date	For NSE Cash	INZ000274438	Dated: 23-01-2009
	For NSE F & O	INZ000274438	Dated: 23-01-2009
	For BSE Cash	INZ000274438	Dated: 17-02-2010
	For BSE Derivatives	INZ000274438	Dated: 23-09-2011
	NSE Member Code	: 13290	
	BSE Member Code	: 3295	
Regd. & Correspondence Office Address:	304-305, Mathuria Apartment, 49 Sir. M. V. Road, Andheri (East), Mumbai -- 400069. Tel. No.022-61503636 Fax. No.022-61503699		
Compliance Officer Name Phone No. & Email ID:	Rajesh B. Solanki Tel.No.022-61503636 <a href="mailto:rajesh@kalashshares.com">rajesh@kalashshares.com</a>		
CEO Name: Phone No. & Email ID:	Hemang D. Shah Tel.No.022-61503636 <a href="mailto:hemang@kalashshares.com">hemang@kalashshares.com</a>		

For any grievance/dispute please contact **KALASH SHARES & SECURITIES PVT. LTD.** at the above address or Email id: [grievance@kalashshares.com](mailto:grievance@kalashshares.com) and phone No.022-61503636. In case not satisfied with the response, please contact the concerned exchange(s) at BSE Tel.:022-22728097 Email Id: [is@bseindia.com](mailto:is@bseindia.com) or NSE Tel. No.022-26598190 Email id: [ignse@nse.co.in](mailto:ignse@nse.co.in).

I/we have been informed by Kalash Shares & Securities Pvt. Ltd. (as required by SEBI regulation via circular #SEBI/MRD/Cir-42/2003 Dated November 19,2003) that, in addition to client based trading activities, Kalash Shares & Securities Pvt. Ltd. is involved in Proprietary trading as well.

Name of Client : \_\_\_\_\_

Signature : \_\_\_\_\_

Date : \_\_\_\_\_

# KNOW YOUR CLIENT (KYC) APPLICATION FORM FOR INDIVIDUALS

PHOTOGRAPH

Please affix your recent passport size photograph and sign across it

Please fill this form in ENGLISH and in BLOCK LETTERS.

A. IDENTITY DETAILS						
Name of the Applicant						
		(First Name)	(Middle Name)	(Last Name)		
Father's/Spouse Name						
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	Marital Status	<input type="checkbox"/> Single <input type="checkbox"/> Married	Date of Birth		
Nationality		Status	<input type="checkbox"/> Resident Individual <input type="checkbox"/> Non-Resident <input type="checkbox"/> Foreign National			
PAN		Aadhaar Number, if any:				
Specify the proof of Identity submitted:						

B. ADDRESS DETAILS				
Residence Address				
City/town/village				Pin Code
State		Country		
Tel. No. (Off).		Tel. (Res.)		
Mobile No.		Fax No.		
Email ID				
Specify the proof of address submitted for residence address				
Permanent Address (if different from above or overseas address, mandatory for Non-Resident Applicant):				
City/town/village				Pin Code
State		Country		
Tel. No. (Off).		Tel. No. (Resi.)		
Mobile No.		Fax No.		
Email ID				

**DECLARATION**

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.

Signature of the Applicant \_\_\_\_\_

Date: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Originals verified and Self-Attested Document copies received

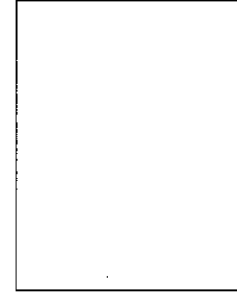
(\_\_\_\_\_)

Name & Signature of the Authorised Signatory

Date: \_\_\_\_\_

Seal/Stamp of the intermediary

# KNOW YOUR CLIENT (KYC) APPLICATION FORM NON-INDIVIDUALS



Please fill this form in ENGLISH and in BLOCK LETTERS.

A. IDENTITY DETAILS			
Name of the Applicant			
Date of Incorporation		Place of incorporation	
Date of Commencement of Business			
Pan	Registration No. (e.g.CIN)		
Status (please tick any one)	<input type="checkbox"/> Private Limited Co. <input type="checkbox"/> Public Ltd. Co. <input type="checkbox"/> Body Corporate <input type="checkbox"/> Partnership <input type="checkbox"/> Trust		
	<input type="checkbox"/> Charities <input type="checkbox"/> NGO's <input type="checkbox"/> FI <input type="checkbox"/> FII <input type="checkbox"/> HUF <input type="checkbox"/> AOP <input type="checkbox"/> Bank <input type="checkbox"/> Government Body		
	<input type="checkbox"/> Non-Government Organization <input type="checkbox"/> Defense Establishment <input type="checkbox"/> BOI <input type="checkbox"/> Society <input type="checkbox"/> LLP		
	<input type="checkbox"/> Others (Please Specify) _____		

B. ADDRESS DETAILS			
Address for correspondence			
City/town/village			Pin Code
State		Country	
Tel. No. (Off).		Tel. (Res.)	
Mobile No.		Fax No.	
Email ID			
Specify the proof of address submitted for correspondence address			
Registered Address (if different from above):			
City/town/village			Pin Code
State		Country	
Tel. No. (Off).		Tel. No. (Res.)	
Mobile No.		Fax No.	
Email ID			

**DETAILS OF PROMOTERS/PARTNERS/KARTA/TRUSTEES/WHOLE TIME DIRECTORS AND  
AUTHORISED SIGNATURES (use extra sheets if necessary)**

Name					
	First Name	Father's/Husband's Name	Surname		
Pan No.			Sex	Male	Female
DIN/UID					
Residential Address					
	City			Pin	
	Designation			Tel	
E-mail					
Aadhaar No.					
Signature					

Please paste your  
Passport Size  
Photograph here &  
Sign across it

Name					
	First Name	Father's/Husband's Name	Surname		
Pan No.			Sex	Male	Female
DIN/UID					
Residential Address					
	City			Pin	
	Designation			Tel	
E-mail					
Aadhaar No.					
Signature					

Please paste your  
Passport Size  
Photograph here &  
sign across it

Name					
	First Name	Father's/Husband's Name	Surname		
Pan No.			Sex	Male	Female
DIN/UID					
Residential Address					
	City			Pin	
	Designation			Tel	
E-mail					
Aadhaar No.					
Signature					

Please paste your  
Passport Size  
Photograph here &  
Sign across it

**DECLARATION**

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.

Name & Signature of the Authorised Signatory

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (dd/mm/yyyy)

**FOR OFFICE USE ONLY**

Originals verified and Self-Attested Document copies received

(\_\_\_\_\_)

Name & Signature of the Authorised Signatory

Name:

Date: \_\_\_\_\_

Seal/Stamp of the intermediary



## INSTRUCTIONS/CHECK LIST FOR FILLING KYC FORM

### A. IMPORTANT POINTS:

1. Self attested copy of Pan card is mandatory for all clients, including Promoters/Partners/Karta/Trustees and whole time directors and persons authorized to deal in securities on behalf of company/firm/others.
2. Copies of all the documents submitted by the applicant should be self-attested and accompanied by originals for verification. In case the original of any document is not produced for verification, then the copies should be properly attested by entities authorized for attesting the documents, as per the below mentioned list.
3. If any proof of identity or address is in a foreign language, then translation into English is required.
4. Name & address of the applicant mentioned on the KYC form, should match with the documentary proof submitted.
5. If correspondence & permanent address are different, then proofs for both have to be submitted.
6. Sole Proprietor must make the application in his individual name & capacity.
7. For non-residents and foreign nationals, (allowed to trade subject to RBI and FEMA guidelines), copy of passport/PIO Card/OCI Card and overseas address proof is mandatory.
8. For foreign entities, CIN is optional and in the absence of DIN no. for the directors, their passport copy should be given.
9. In case of Merchant Navy NRI's, Mariner's declaration or certified copy of CDC (Continuous Discharge Certificate) is to be submitted.
10. For opening an account with Depository participant or Mutual Fund, for a minor, photocopy of the school Leaving Certificate/Mark Sheet issued by Higher Secondary Board/Passport of Minor/Birth certificate must be provided.
11. Politically Exposed Persons (PEP) are defined as individuals who are or have been entrusted with prominent public functions in a foreign country, e.g., Heads of States or of Governments, senior politicians, senior Government/judicial/military officers, senior executives of state owned corporations, important political party officials, etc.

### B. PROOF OF IDENTITY (POI):- List of documents admissible as proof of Identity (any one)

1. Unique identification Number (UID) (Aadhaar)/ Passport/ Voter ID card/ Driving license.
2. Pan card with photograph.
3. Identity card/ document with applicant's Photo, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, public Sector undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities, Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members; and credit Cards/Debit Cards, issued by Banks.

C. PROOF OF ADDRESS (POA):- List of documents admissible as Proof of Address:

(\*Documents having an expiry date should be valid on the date of submission.)

1. Passport/Voters Identity Card/ Ration Card/ Registered Lease or Sale Agreement of Residence/ Driving License/ Flat Maintenance bill/ Insurance Copy.
2. Utility bills like Telephone Bill (only Land Line). Electricity bill or GAS bill – Not more than 3 months old.
3. Bank Account Statement / Passbook – Not more than 3 months old.
4. Self-declaration by High Court and Supreme Court judges, giving the new address in respect of their own accounts.
5. Proof of address issued by any of the following: Bank Managers of Scheduled Commercial Banks/ Scheduled Co-Operative Bank/ Multinational Foreign Banks/ Gazetted Officer/ Notary Public/ Elected representatives to the Legislative Assembly/Parliament/Documents issued by any Govt. or Statutory Authority.
6. Identity card/document with address, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities and professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members.
7. For FII/sub account, Power of Attorney given by FII/sub-account to the Custodians (which are duly notarized and/or apostilled or consularised) that gives the registered address should be taken.
8. The proof of address in the name of the spouse may be accepted.

D. Exemptions/clarifications to PAN

(\*Sufficient documentary evidence in support of such claims to be collected.)

1. In case of transactions undertaken on behalf of Central Government and/or State Government and by officials appointed by Courts e.g. Official liquidator, Court receiver etc.
2. Investors residing in the state of Sikkim.
3. UN entities/multilateral agencies exempt from paying taxes/filing tax returns in india.
4. SIP of Mutual Funds upto Rs. 50,000/- p.a.
5. In case of institutional clients, namely, FIIs , MFs, VCFs, FVCIs, Scheduled Commercial Banks, Multilateral and Bilateral Development Financial Institutions, State industrial Development Corporations, insurance Companies registered with IRDA and Public Financial Institution as defined under section 4A of the Companies Act, 1956, Custodians shall verify the PAN card details with the Original Pan card and provide duly certified copies of such verified PAN details to the intermediary.

E. List of people authorized to attest the documents:

1. Notary Public, Gazetted Officer, Manager of a Scheduled Commercial/Co-operative Bank or Multinational Foreign Banks (Name, Designation & Seal should be affixed on the copy).
2. In case of NRIs, authorized officials of overseas branches of Scheduled Commercial Banks registered in India, Notary Public, Court Magistrate, Judge, Indian Embassy/Consulate General in the country where the client resides are permitted to attest the documents.

F. In case of Non-Individuals, additional documents to be obtained from non-individuals, over & above the POI & POA, as mentioned below:

Types of entity	Documentary requirements
Corporate	<ul style="list-style-type: none"> <li>• Copy of the balance sheets for the last 2 financial years (to be submitted every year).</li> <li>• Copy of latest share holding pattern including list of all those holding control, either directly or indirectly, in the company in terms of SEBI takeover Regulations, duly certified by the company secretary/Whole time director/MD (to be submitted every year).</li> <li>• Photograph, POI, POA, PAN and DIN numbers of whole time directors/two directors in charge of day to day operations.</li> <li>• Photograph, POI, POA, PAN of individual promoters holding control - either directly or indirectly.</li> <li>• Copies of the Memorandum and Articles of Association and certificate of incorporation.</li> <li>• Copy of the Board Resolution for investment in securities market.</li> <li>• Authorised signatories list with specimen signatures.</li> </ul>
Partnership firm	<ul style="list-style-type: none"> <li>• Copy of the balance sheets for the last 2 financial years (to be submitted every year).</li> <li>• Certificate of registration (for registered partnership firms only).</li> <li>• Copy of partnership deed.</li> <li>• Authorised signatories list with specimen signatures.</li> <li>• Photograph, POI, POA, PAN of Partners.</li> </ul>
Trust	<ul style="list-style-type: none"> <li>• Copy of the balance sheets for the last 2 financial years (to be submitted every year).</li> <li>• Certificate of registration (for registered trust only).</li> <li>• Copy of Trust deed.</li> <li>• List of trustees certified by managing trustees/CA.</li> <li>• Photograph, POI, POA, PAN of Trustees.</li> </ul>
HUF	<ul style="list-style-type: none"> <li>• PAN of HUF.</li> <li>• Deed of declaration of HUF/ List of coparceners.</li> <li>• Bank pass-book/bank statement in the name of HUF.</li> <li>• Photograph, POI, POA, PAN of Karta.</li> </ul>
Unincorporated association or a body of individuals	<ul style="list-style-type: none"> <li>• Proof of Existence/Constitution document.</li> <li>• Resolution of the managing body &amp; Power of Attorney granted to transact business on its behalf.</li> <li>• Authorized signatories list with specimen signatures.</li> </ul>
Banks/Institutional Investors	<ul style="list-style-type: none"> <li>• Copy of the constitution/registration or annual report/balance sheet for the last 2 financial years.</li> <li>• Authorized signatories list with specimen signatures.</li> </ul>
Foreign Institutional Investors (FII)	<ul style="list-style-type: none"> <li>• Copy of SEBI registration certificate.</li> <li>• Authorized signatories list with specimen signatures.</li> </ul>
Army/ Government Bodies	<ul style="list-style-type: none"> <li>• Self-certification on letterhead.</li> <li>• Authorized signatories list with specimen signatures.</li> </ul>
Registered Society	<ul style="list-style-type: none"> <li>• Copy of Registration Certificate under Societies Registration Act.</li> <li>• List of Managing Committee members.</li> <li>• Committee resolution for persons authorised to act as authorised signatories with specimen signatures.</li> <li>• True copy of Society Rules and Bye Laws certified by the Chairman/Secretary.</li> </ul>

<b>TRADING ACCOUNT RELATED DETAILS</b>
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BANK ACCOUNT(S) DETAILS (1) <input type="checkbox"/> Saving <input type="checkbox"/> Current <input type="checkbox"/> Other-in case NRI/NRE/NRO			
Bank Name & Branch			
Address			
Account No.		Date of A/c. Opening	
MICR No.		IFSC Code	

BANK ACCOUNT(S) DETAILS (2) <input type="checkbox"/> Saving <input type="checkbox"/> Current <input type="checkbox"/> Other-in case NRI/NRE/NRO			
Bank Name & Branch			
Address			
Account No.		Date of A/c. Opening	
MICR No.		IFSC Code	

DEPOSITORY ACCOUNT (1) <input type="checkbox"/> NDSL <input type="checkbox"/> CDSL	
Beneficiary Name	
Beneficiary ID	
DP ID	
DP Name	
DP Address	

DEPOSITORY ACCOUNT (1) <input type="checkbox"/> NDSL <input type="checkbox"/> CDSL	
Beneficiary Name	
Beneficiary ID	
DP ID	
DP Name	
DP Address	

<b>TRADING PREFERENCES</b>
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\* Please sign in the relevant boxes where you wish to trade. The segment not chosen should be struck off by the Client.

Exchanges	CASH	Segment	F & O
National Stock Exchanges of India	<input type="checkbox"/>	<input type="checkbox"/>	
Bombay Stock Exchange	<input type="checkbox"/>	<input type="checkbox"/>	

# if, in future, the client wants to trade on any new segment/new exchange, separate authorization/letter to be given by the client.

<b>PAST ACTIONS</b>
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Details of any action/proceedings initiated/pending/taken by SEBI/ Stockexchange/any other authority against the applicant/constituent or its Partners/promoters/whole time directors/authorized persons in charge of dealing in securities during the last 3 years.     Yes     No    if yes, attach annexure giving details

<b>OTHER DETAILS</b>
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Gross Annual Income Details (Please specify): Income Range Per annum:

Below Rs. 1 Lac     
  1-5 Lac     
  5-10 Lac     
  10-25 Lac     
  Above Rs.25 Lac

Net-worth as on \_\_\_\_\_ Amt. Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)

(Net worth should not be older than 1 year)

### Incorporate for non individual as well

**Occupation (please tick any one and give brief details)**

Private Sector     
  Public Sector     
  Government Service     
  Business     
  Professional

Agriculturist     
  Retired     
  Housewife     
  Student

Others (please specify)

Please tick, if applicable     
 Politically Exposed Person (PEP)     
 Related to a Politically Exposed Person (PEP)

Any other information

**DEALING THROUGH SUB-BROKERS AND OTHER STOCK BROKERS**

If client is dealing through the sub-broker, provide the following details:

Sub-broker's Name			
SEBI Registration No.			
Registered office address			
Tel No.			
Mobile			
Whether dealing with any other stock broker/sub-broker (in case dealing with multiple stock brokers/sub-brokers, provide details of all)			
Name of the stock broker			
Name of Sub-Broker, if any			
Client Code		Exchange	
Details of disputes/dues pending from/to such stock broker/sub-broker:			

**ADDITIONAL DETAILS**

Whether you wish to receive physical contract note or  
Electronic Contract Note (ECN) (please specify):

Specify your Email id, if applicable:

Whether you wish to avail of the facility of internet trading/  
Wireless technology (please specify):

Number of years of Investment/Trading Experience:

In case of non-individuals, name, designation, PAN, UID,  
Signature, Residential address and Photographs of persons  
authorized to deal in securities on behalf of company/firm/others:

Any other Information

**INTRODUCER DETAILS (optional)**

Name of the Introducer	(Last Name)			(Name)	(Middle Name)
Status of the Introducer:	<input type="checkbox"/> Sub-broker <input type="checkbox"/> Remisier <input type="checkbox"/> Authorized Person <input type="checkbox"/> Existing Client <input type="checkbox"/> Others, please specify				
Address & phone No. of the Introducer					
	Tel No.		Fax No.		
Signature of the Introducer					

### NOMINATION DETAILS

I wish to nominate <input type="checkbox"/>		I do not wish to nominate <input type="checkbox"/>	
Name of the Nominee			
Relationship with the Nominee		PAN of Nominee	
Date of Birth of Nominee			
Address and phone no. of the Nominee			
		Tel No.	
If Nominee is a minor, details of guardian:			
Name of guardian			
Address and phone no. of Guardian			
		Tel No.	
Signature of guardian			
WITNESSES (Only applicable in case the account holder has made nomination)			
1. Name			
Signature			
Address			
2. Name			
Signature			
Address			

### DECLARATION

1. I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.
2. I confirm having read/been explained and understood the contents of the document on policy and procedures of the stock broker and the tariff sheet.
3. I further confirm having read and understood the contents of the 'Rights and Obligations' document(s) and 'Risk Disclosure Document'. I do hereby agree to be bound by such provisions as outlined in these documents. I have also been informed that the standard set of documents has been displayed for Information on stock broker's designated website, if any.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

\_\_\_\_\_  
Signature of Client/(All Authorised Signatory(ies))

FOR OFFICIAL USE ONLY

UCC Code allotted to the Client: \_\_\_\_\_

	Document verified with Originals	Client Interviewed By	In-Person Verification done by
Name of the Employee			
Employee Code			
Designation of the employee			
Date			
Signature			
Seal / Stamp of the stock broker			

I/We undertake that we have made the client aware of 'Policy and Procedures', tariff sheet and all the non-mandatory documents. I/We have also made the client aware of 'Rights and Obligations' document(s), RDD and Guidance Note. I/We have given/sent him a copy of all the KYC documents. I/We undertake that any change in the 'Policy and Procedures', tariff sheet and all the non-mandatory documents would be duly intimated to the clients. We also undertake that any change in the 'Rights and Obligations' and RDD would be made available on our website, for the information of the clients.

Signature of the Authorised Signatory

Date \_\_\_\_\_

Seal / Stamp of the stock broker

INSTRUCTIONS CHECK LIST

## 1. Additional documents in case of trading in derivatives segments – illustrative list:

Copy of ITR Acknowledgement	Copy of Annual Accounts
In case of salary income – Salary Slip, Copy of Form 16	Net worth certificate by CA
Copy of demat account holding statement	Bank account statement for last 6 months
Any other relevant documents substantiating ownership of assets.	Self declaration with relevant supporting documents.

\* In respect of the other clients, documents as per risk management policy of the stock broker need to be provided by the client from time to time.

2. Copy of cancelled cheque leaf/pass book/bank statement specifying name of the constituent, MICR Code or/and IFSC Code of the bank should be submitted.

3. Demat master or recent holding statement issued by DP bearing name of the client.

4. For individuals:

a. Stock broker has an option of doing 'in-person' verification through web camera at the branch office of the stock broker/sub-broker's office.

b. In case of non-resident clients, employee at the stock broker's local office, overseas can do 'in-person' verification. Further, considering the infeasibility of carrying out 'In-person' verification of the non-resident clients by the stock broker's staff, attestation of KYC documents by Notary Public, Court, Magistrate, Judge, Local Banker, Indian Embassy/Consulate General in the country where the client resides may be permitted.

5. For Non-individuals:

a. Form need to be initialized by all the authorized signatories.

b. Copy of Board Resolution or declaration (on the letterhead) naming the persons authorized to deal in securities on behalf of company/firm/others and their specimen signatures.



**RIGHTS AND OBLIGATIONS OF STOCK BROKERS, SUB-BROKERS AND CLIENTS**  
*as prescribed by SEBI and Stock Exchanges*

1. The client shall invest/trade in those securities/contracts/other instruments admitted to dealings on the Exchanges as defined in the Rules, Byelaws and Regulations of Exchanges/ Securities and Exchange Board of India (SEBI) and circulars/notices issued there under from time to time.
2. The stock broker, sub-broker and the client shall be bound by all the Rules, Byelaws and Regulations of the Exchange and circulars/notices issued there under and Rules and Regulations of SEBI and relevant notifications of Government authorities as may be in force from time to time.
3. The client shall satisfy itself of the capacity of the stock broker to deal in securities and/or deal in derivatives contracts and wishes to execute its orders through the stock broker and the client shall from time to time continue to satisfy itself of such capability of the stock broker before executing orders through the stock broker.
4. The stock broker shall continuously satisfy itself about the genuineness and financial soundness of the client and investment objectives relevant to the services to be provided.
5. The stock broker shall take steps to make the client aware of the precise nature of the Stock broker's liability for business to be conducted, including any limitations, the liability and the capacity in which the stock broker acts.
6. The sub-broker shall provide necessary assistance and co-operate with the stock broker in all its dealings with the client(s).

**CLIENT INFORMATION**

7. The client shall furnish all such details in full as are required by the stock broker in "Account Opening Form" with supporting details, made mandatory by stock exchanges /SEBI from time to time.
8. The client shall familiarize himself with all the mandatory provisions in the Account Opening documents. Any additional clauses or documents specified by the stock broker shall be non-mandatory, as per terms & conditions accepted by the client.
9. The client shall immediately notify the stock broker in writing if there is any change in the information in the 'account opening form' as provided at the time of account opening and thereafter; including the information on winding up petition/insolvency petition or any litigation which may have material bearing on his capacity. The client shall provide/update the financial information to the stock broker on a periodic basis.
10. The stock broker and sub-broker shall maintain all the details of the client as mentioned in the account opening form or any other information pertaining to the client, confidentially and that they shall not disclose the same to any person/authority except as required under any law/regulatory requirements. Provided however that the stock broker may so disclose information about his client to any person or authority with the express permission of the client.

**MARGINS**

11. The client shall pay applicable initial margins, withholding margins, special margins or such other margins as are considered necessary by the stock broker or the Exchange or as may be directed by SEBI from time to time as applicable to the segment(s) in which the client trades. The stock broker is permitted in its sole and absolute discretion to collect additional margins (even though not required by the Exchange, Clearing House/Clearing Corporation or SEBI) and the client shall be obliged to pay such margins within the stipulated time.

12. The client understands that payment of margins by the client does not necessarily imply complete satisfaction of all dues. In spite of consistently having paid margins, the client may, on the settlement of its trade, be obliged to pay (or entitled to receive) such further sums as the contract may dictate/require.

### **TRANSACTIONS AND SETTLEMENTS**

13. The client shall give any order for buy or sell of a security/derivatives contract in writing or in such form or manner, as may be mutually agreed between the client and the stock broker. The stock broker shall ensure to place orders and execute the trades of the client, only in the Unique Client Code assigned to that client.
14. The stock broker shall inform the client and keep him apprised about trading/settlement cycles, delivery/payment schedules, any changes therein from time to time, and it shall be the responsibility in turn of the client to comply with such schedules/procedures of the relevant stock exchange where the trade is executed.
15. The stock broker shall ensure that the money/securities deposited by the client shall be kept in a separate account, distinct from his/its own account or account of any other client and shall not be used by the stock broker for himself /itself or for any other client or for any purpose other than the purposes mentioned in Rules, Regulations, circulars, notices, guidelines of SEBI and/or Rules, Regulations, Bye-laws, circulars and notices of Exchange.
16. Where the Exchange(s) cancels trade(s) suo moto all such trades including the trade/s done on behalf of the client shall ipso facto stand cancelled, stock broker shall be entitled to cancel the respective contract(s) with client(s).
17. The transactions executed on the Exchange are subject to Rules, Byelaws and Regulations and circulars/notices issued thereunder of the Exchanges where the trade is executed and all parties to such trade shall have submitted to the jurisdiction of such court as may be specified by the Byelaws and Regulations of the Exchanges where the trade is executed for the purpose of giving effect to the provisions of the Rules, Byelaws and Regulations of the Exchanges and the circulars/notices issued thereunder.

### **BROKERAGE**

18. The Client shall pay to the stock broker brokerage and statutory levies as are prevailing from time to time and as they apply to the Client's account, transactions and to the services that stock broker renders to the Client. The stock broker shall not charge brokerage more than the maximum brokerage permissible as per the rules, regulations and bye-laws of the relevant stock exchanges and/or rules and regulations of SEBI.

### **LIQUIDATION AND CLOSE OUT OF POSITION**

19. Without prejudice to the stock broker's other rights (including the right to refer a matter to arbitration), the client understands that the stock broker shall be entitled to liquidate/close out all or any of the client's positions for non-payment of margins or other amounts, outstanding debts, etc. and adjust the proceeds of such liquidation/close out, if any, against the client's liabilities/obligations. Any and all losses and financial charges on account of such liquidation/closing-out shall be charged to and borne by the client.
20. In the event of death or insolvency of the client or his/its otherwise becoming incapable of receiving and paying for or delivering or transferring securities which the client has ordered to be bought or sold, stock broker may close out the transaction of the client and claim losses, if any, against the estate of the client. The client or his nominees, successors, heirs and assignee shall be entitled to any surplus which may result there from. The client shall note that transfer of funds/securities in favor of a Nominee shall be valid discharge by the stock broker against the legal heir.
21. The stock broker shall bring to the notice of the relevant Exchange the information about default in payment/delivery and related aspects by a client. In case where defaulting client is a corporate entity /partnership/ proprietary firm or any other artificial legal entity, then the name(s) of Director(s) /Promoter(s) /Partner(s) /Proprietor as the case may be, shall also be communicated by the stock broker to the relevant Exchange(s).

**DISPUTE RESOLUTION**

22. The stock broker shall provide the client with the relevant contact details of the concerned Exchanges and SEBI.
23. The stock broker shall co-operate in redressing grievances of the client in respect of all transactions routed through it and in removing objections for bad delivery of shares, rectification of bad delivery, etc.
24. The client and the stock broker shall refer any claims and/or disputes with respect to deposits, margin money, etc., to arbitration as per the Rules, Byelaws and Regulations of the Exchanges where the trade is executed and circulars/ notices issued thereunder as may be in force from time to time.
25. The stock broker shall ensure faster settlement of any arbitration proceedings arising out of the transactions entered into between him vis-à-vis the client and he shall be liable to implement the arbitration awards made in such proceedings.
26. The client/stock-broker understands that the instructions issued by an authorized representative for dispute resolution, if any, of the client/stock-broker shall be binding on the client/stock-broker in accordance with the letter authorizing the said representative to deal on behalf of the said client/stock-broker.

**TERMINATION OF RELATIONSHIP**

27. This relationship between the stock broker and the client shall be terminated; if the stock broker for any reason ceases to be a member of the stock exchange including cessation of membership by reason of the stock broker's default, death, resignation or expulsion or if the certificate is cancelled by the Board.
28. The stock broker, sub-broker and the client shall be entitled to terminate the relationship between them without giving any reasons to the other party, after giving notice in writing of not less than one month to the other parties. Notwithstanding any such termination, all rights, liabilities and obligations of the parties arising out of or in respect of transactions entered into prior to the termination of this relationship shall continue to subsist and vest in/be binding on the respective parties or his/its respective heirs, executors, administrators, legal representatives or successors, as the case may be.
29. In the event of demise/insolvency of the sub-broker or the cancellation of his/its registration with the Board or/ withdrawal of recognition of the sub-broker by the stock exchange and/or termination of the agreement with the sub broker by the stock broker, for any reason whatsoever, the client shall be informed of such termination and the client shall be deemed to be the direct client of the stock broker and all clauses in the 'Rights and Obligations' document(s) governing the stock broker, sub-broker and client shall continue to be in force as it is, unless the client intimates to the stock broker his/its intention to terminate their relationship by giving a notice in writing of not less than one month.

**ADDITIONAL RIGHTS AND OBLIGATIONS**

30. The stock broker shall ensure due protection to the client regarding client's rights to dividends, rights or bonus shares, etc. in respect of transactions routed through it and it shall not do anything which is likely to harm the interest of the client with whom and for whom they may have had transactions in securities.
31. The stock broker and client shall reconcile and settle their accounts from time to time as per the Rules, Regulations, Bye Laws, Circulars, Notices and Guidelines issued by SEBI and the relevant Exchanges where the trade is executed.

32. The stock broker shall issue a contract note to his constituents for trades executed in such format as may be prescribed by the Exchange from time to time containing records of all transactions including details of order number, trade number, trade time, trade price, trade quantity, details of the derivatives contract, client code, brokerage, all charges levied etc. and with all other relevant details as required therein to be filled in and issued in such manner and within such time as prescribed by the Exchange. The stock broker shall send contract notes to the investors within one working day of the execution of the trades in hard copy and/or in electronic form using digital signature.
33. The stock broker shall make pay out of funds or delivery of securities, as the case may be, to the Client within one working day of receipt of the payout from the relevant Exchange where the trade is executed unless otherwise specified by the client and subject to such terms and conditions as may be prescribed by the relevant Exchange from time to time where the trade is executed.
34. The stock broker shall send a complete 'Statement of Accounts' for both funds and securities in respect of each of its clients in such periodicity and format within such time, as may be prescribed by the relevant Exchange, from time to time, where the trade is executed. The Statement shall also state that the client shall report errors, if any, in the Statement within such time as may be prescribed by the relevant Exchange from time to time where the trade was executed, from the receipt thereof to the Stock broker.
35. The stock broker shall send daily margin statements to the clients. Daily Margin statement should include, inter-alia, details of collateral deposited, collateral utilized and collateral status (available balance/due from client) with break up in terms of cash, Fixed Deposit Receipts (FDRs), Bank Guarantee and securities.
36. The Client shall ensure that it has the required legal capacity to, and is authorized to, enter into the relationship with stock broker and is capable of performing his obligations and undertakings hereunder. All actions required to be taken to ensure compliance of all the transactions, which the Client may enter into shall be completed by the Client prior to such transaction being entered into.

#### **ELECTRONIC CONTRACT NOTES (ECN)**

37. In case, client opts to receive the contract note in electronic form, he shall provide an appropriate e-mail id to the stock broker. The client shall communicate to the stock broker any change in the email-id through a physical letter. If the client has opted for internet trading, the request for change of email id may be made through the secured access by way of client specific user id and password.
38. The stock broker shall ensure that all ECNs sent through the e-mail shall be digitally signed, encrypted, non-tamperable and in compliance with the provisions of the IT Act, 2000. In case, ECN is sent through e-mail as an attachment, the attached file shall also be secured with the digital signature, encrypted and non-tamperable.
39. The client shall note that non-receipt of bounced mail notification by the stock broker shall amount to delivery of the contract note at the e-mail ID of the client.
40. The stock broker shall retain ECN and acknowledgement of the e-mail in a soft and non-tamperable form in the manner prescribed by the exchange in compliance with the provisions of the IT Act, 2000 and as per the extant rules/regulations/circulars/guidelines issued by SEBI/Stock Exchanges from time to time. The proof of delivery i.e., log report generated by the system at the time of sending the contract notes shall be maintained by the stock broker for the specified period under the extant regulations of SEBI/stock exchanges. The log report shall provide the details of the contract notes that are not delivered to the client/e-mails rejected or bounced back. The stock broker shall take all possible steps to ensure receipt of notification of bounced mails by him at all times within the stipulated time period under the extant regulations of SEBI/stock exchanges.

41. The stock broker shall continue to send contract notes in the physical mode to such clients who do not opt to receive the contract notes in the electronic form. Wherever the ECNs have not been delivered to the client or has been rejected (bouncing of mails) by the e-mail ID of the client, the stock broker shall send a physical contract note to the client within the stipulated time under the extant regulations of SEBI/stock exchanges and maintain the proof of delivery of such physical contract notes.
42. In addition to the e-mail communication of the ECNs to the client, the stock broker shall simultaneously publish the ECN on his designated web-site, if any, in a secured way and enable relevant access to the clients and for this purpose, shall allot a unique user name and password to the client, with an option to the client to save the contract note electronically and/or take a print out of the same.

## **LAW AND JURISDICTION**

43. In addition to the specific rights set out in this document, the stock broker, sub-broker and the client shall be entitled to exercise any other rights which the stock broker or the client may have under the Rules, Bye-laws and Regulations of the Exchanges in which the client chooses to trade and circulars/notices issued thereunder or Rules and Regulations of SEBI.
44. The provisions of this document shall always be subject to Government notifications, any rules, regulations, guidelines and circulars/notices issued by SEBI and Rules, Regulations and Bye laws of the relevant stock exchanges, where the trade is executed, that may be in force from time to time.
45. The stock broker and the client shall abide by any award passed by the Arbitrator(s) under the Arbitration and Conciliation Act, 1996. However, there is also a provision of appeal within the stock exchanges, if either party is not satisfied with the arbitration award.
46. Words and expressions which are used in this document but which are not defined herein shall, unless the context otherwise requires, have the same meaning as assigned thereto in the Rules, Byelaws and Regulations and circulars/notices issued thereunder of the Exchanges/SEBI.
47. All additional voluntary clauses/document added by the stock broker should not be in contravention with rules/regulations/notices/circulars of Exchanges/SEBI. Any changes in such voluntary clauses/document(s) need to be preceded by a notice of 15 days. Any changes in the rights and obligations which are specified by Exchanges /SEBI shall also be brought to the notice of the clients.
48. If the rights and obligations of the parties hereto are altered by virtue of change in Rules and regulations of SEBI or Bye-laws, Rules and Regulations of the relevant stock Exchanges where the trade is executed, such changes shall be deemed to have been incorporated herein in modification of the rights and obligations of the parties mentioned in this document.

**INTERNET & WIRELESS TECHNOLOGY BASED TRADING FACILITY PROVIDED BY STOCK BROKERS TO CLIENT  
(All the clauses mentioned in the 'Rights and Obligations' document(s) shall be applicable. Additionally, the clauses mentioned herein shall also be applicable.)**

1. Stock broker is eligible for providing Internet based trading (IBT) and securities trading through the use of wireless technology that shall include the use of devices such as mobile phone, laptop with data card, etc. which use Internet Protocol (IP). The stock broker shall comply with all requirements applicable to internet based trading/securities trading using wireless technology as may be specified by SEBI & the Exchanges from time to time.
2. The client is desirous of investing/trading in securities and for this purpose, the client is desirous of using either the internet based trading facility or the facility for securities trading through use of wireless technology. The Stock broker shall provide the Stock broker's IBT Service to the Client, and the Client shall avail of the Stock broker's IBT Service, on and subject to SEBI/Exchanges Provisions and the terms and conditions specified on the Stock broker's IBT Web Site provided that they are in line with the norms prescribed by Exchanges /SEBI.
3. The stock broker shall bring to the notice of client the features, risks, responsibilities, obligations and liabilities associated with securities trading through wireless technology/internet/smart order routing or any other technology should be brought to the notice of the client by the stock broker.
4. The stock broker shall make the client aware that the Stock Broker's IBT system itself generates the initial password and its password policy as stipulated in line with norms prescribed by Exchanges/SEBI.
5. The Client shall be responsible for keeping the Username and Password confidential and secure and shall be solely responsible for all orders entered and transactions done by any person whatsoever through the Stock broker's IBT System using the Client's Username and/or Password whether or not such person was authorized to do so. Also the client is aware that authentication technologies and strict security measures are required for the internet trading/securities trading through wireless technology through order routed system and undertakes to ensure that the password of the client and/or his authorized representative are not revealed to any third party including employees and dealers of the stock broker
6. The Client shall immediately notify the Stock broker in writing if he forgets his password, discovers security flaw in Stock Broker's IBT System, discovers/suspects discrepancies/ unauthorized access through his username/password/ account with full details of such unauthorized use, the date, the manner and the transactions effected pursuant to such unauthorized use, etc.
7. The Client is fully aware of and understands the risks associated with availing of a service for routing orders over the internet/securities trading through wireless technology and Client shall be fully liable and responsible for any and all acts done in the Client's Username/password in any manner whatsoever.
8. The stock broker shall send the order/trade confirmation through email to the client at his request. The client is aware that the order/ trade confirmation is also provided on the web portal. In case client is trading using wireless technology, the stock broker shall send the order/trade confirmation on the device of the client.
9. The client is aware that trading over the internet involves many uncertain factors and complex hardware, software, systems, communication lines, peripherals, etc. are susceptible to interruptions and dislocations. The Stock broker and the Exchange do not make any representation or warranty that the Stock broker's IBT Service will be available to the Client at all times without any interruption.
10. The Client shall not have any claim against the Exchange or the Stock broker on account of any suspension, interruption, non-availability or malfunctioning of the Stock broker's IBT System or Service or the Exchange's service or systems or non-execution of his orders due to any link/system failure at the Client/Stock brokers/Exchange end for any reason beyond the control of the stock broker/Exchanges.

## **RISK DISCLOSURE DOCUMENT FOR CAPITAL MARKET AND DERIVATIVES SEGMENTS**

This document contains important information on trading in Equities/Derivatives Segments of the stock exchanges. All prospective constituents should read this document before trading in Equities/Derivatives Segments of the Exchanges.

Stock exchanges/SEBI does neither singly or jointly and expressly nor impliedly guarantee nor make any representation concerning the completeness, the adequacy or accuracy of this disclosure document nor have Stock exchanges /SEBI endorsed or passed any merits of participating in the trading segments. This brief statement does not disclose all the risks and other significant aspects of trading.

In the light of the risks involved, you should undertake transactions only if you understand the nature of the relationship into which you are entering and the extent of your exposure to risk.

You must know and appreciate that trading in Equity shares, derivatives contracts or other instruments traded on the Stock Exchange, which have varying element of risk, is generally not an appropriate avenue for someone of limited resources/limited investment and/or trading experience and low risk tolerance. You should therefore carefully consider whether such trading is suitable for you in the light of your financial condition. In case you trade on Stock exchanges and suffer adverse consequences or loss, you shall be solely responsible for the same and Stock exchanges/its Clearing Corporation and/or SEBI shall not be responsible, in any manner whatsoever, for the same and it will not be open for you to take a plea that no adequate disclosure regarding the risks involved was made or that you were not explained the full risk involved by the concerned stock broker. The constituent shall be solely responsible for the consequences and no contract can be rescinded on that account. You must acknowledge and accept that there can be no guarantee of profits or no exception from losses while executing orders for purchase and/or sale of a derivative contract being traded on Stock exchanges.

It must be clearly understood by you that your dealings on Stock exchanges through a stock broker shall be subject to your fulfilling certain formalities set out by the stock broker, which may inter alia include your filling the know your client form, reading the rights and obligations, do's and don'ts, etc., and are subject to the Rules, Byelaws and Regulations of relevant Stock exchanges, its Clearing Corporation, guidelines prescribed by SEBI and in force from time to time and Circulars as may be issued by Stock exchanges or its Clearing Corporation and in force from time to time.

Stock exchanges does not provide or purport to provide any advice and shall not be liable to any person who enters into any business relationship with any stock broker of Stock exchanges and/or any third party based on any information contained in this document. Any information contained in this document must not be construed as business advice. No consideration to trade should be made without thoroughly understanding and reviewing the risks involved in such trading. If you are unsure, you must seek professional advice on the same.

In considering whether to trade or authorize someone to trade for you, you should be aware of or must get acquainted with the following:-

### **1. BASIC RISKS:**

#### **1.1 Risk of Higher Volatility:**

Volatility refers to the dynamic changes in price that a security/derivatives contract undergoes when trading activity continues on the Stock Exchanges. Generally, higher the volatility of a security/derivatives contract, greater is its price swings. There may be normally greater volatility in thinly traded securities / derivatives contracts than in active securities /derivatives contracts. As a result of volatility, your order may only be partially executed or not executed at all, or the price at which your order got executed may be substantially different from the last traded price or change substantially thereafter, resulting in notional or real losses.

## **1.2 Risk of Lower Liquidity:**

Liquidity refers to the ability of market participants to buy and/or sell securities / derivatives contracts expeditiously at a competitive price and with minimal price difference. Generally, it is assumed that more the numbers of orders available in a market, greater is the liquidity. Liquidity is important because with greater liquidity, it is easier for investors to buy and/or sell securities / derivatives contracts swiftly and with minimal price difference, and as a result, investors are more likely to pay or receive a competitive price for securities / derivatives contracts purchased or sold. There may be a risk of lower liquidity in some securities / derivatives contracts as compared to active securities / derivatives contracts. As a result, your order may only be partially executed, or may be executed with relatively greater price difference or may not be executed at all.

**1.2.1** Buying or selling securities / derivatives contracts as part of a day trading strategy may also result into losses, because in such a situation, securities / derivatives contracts may have to be sold / purchased at low / high prices, compared to the expected price levels, so as not to have any open position or obligation to deliver or receive a security / derivatives contract.

## **1.3 Risk of Wider Spreads:**

Spread refers to the difference in best buy price and best sell price. It represents the differential between the price of buying a security / derivatives contract and immediately selling it or vice versa. Lower liquidity and higher volatility may result in wider than normal spreads for less liquid or illiquid securities / derivatives contracts. This in turn will hamper better price formation.

## **1.4 Risk-reducing orders:**

The placing of orders (e.g., "stop loss" orders, or "limit" orders) which are intended to limit losses to certain amounts may not be effective many a time because rapid movement in market conditions may make it impossible to execute such orders.

**1.4.1** A "market" order will be executed promptly, subject to availability of orders on opposite side, without regard to price and that, while the customer may receive a prompt execution of a "market" order, the execution may be at available prices of outstanding orders, which satisfy the order quantity, on price time priority. It may be understood that these prices may be significantly different from the last traded price or the best price in that security / derivatives contract.

**1.4.2** A "limit" order will be executed only at the "limit" price specified for the order or a better price. However, while the customer receives price protection, there is a possibility that the order may not be executed at all.

**1.4.3** A stop loss order is generally placed "away" from the current price of a stock / derivatives contract, and such order gets activated if and when the security / derivatives contract reaches, or trades through, the stop price. Sell stop orders are entered ordinarily below the current price, and buy stop orders are entered ordinarily above the current price. When the security / derivatives contract reaches the pre-determined price, or trades through such price, the stop loss order converts to a market/limit order and is executed at the limit or better. There is no assurance therefore that the limit order will be executable since a security / derivatives contract might penetrate the pre-determined price, in which case, the risk of such order not getting executed arises, just as with a regular limit order.

## **1.5 Risk of News Announcements:**

News announcements that may impact the price of stock / derivatives contract may occur during trading, and when combined with lower liquidity and higher volatility, may suddenly cause an unexpected positive or negative movement in the price of the security / contract.

## **1.6 Risk of Rumors:**

Rumors about companies / currencies at times float in the market through word of mouth, newspapers, websites or news agencies, etc. The investors should be wary of and should desist from acting on rumors.

## **1.7 System Risk:**

High volume trading will frequently occur at the market opening and before market close. Such high volumes may also occur at any point in the day. These may cause delays in order execution or confirmation.

**1.7.1** During periods of volatility, on account of market participants continuously modifying their order quantity or prices or placing fresh orders, there may be delays in order execution and its confirmations.



**1.7.2** Under certain market conditions, it may be difficult or impossible to liquidate a position in the market at a reasonable price or at all, when there are no outstanding orders either on the buy side or the sell side, or if trading is halted in a security / derivatives contract due to any action on account of unusual trading activity or security / derivatives contract hitting circuit filters or for any other reason.

### **1.8 System/Network Congestion:**

Trading on exchanges is in electronic mode, based on satellite/leased line based communications, combination of technologies and computer systems to place and route orders. Thus, there exists a possibility of communication failure or system problems or slow or delayed response from system or trading halt, or any such other problem/glitch whereby not being able to establish access to the trading system/network, which may be beyond control and may result in delay in processing or not processing buy or sell orders either in part or in full. You are cautioned to note that although these problems may be temporary in nature, but when you have outstanding open positions or unexecuted orders, these represent a risk because of your obligations to settle all executed transactions.

## **2. As far as Derivatives segments are concerned, please note and get yourself acquainted with the following additional features:-**

### **2.1 Effect of "Leverage" or "Gearing":**

In the derivatives market, the amount of margin is small relative to the value of the derivatives contract so the transactions are 'leveraged' or 'geared'. Derivatives trading, which is conducted with a relatively small amount of margin, provides the possibility of great profit or loss in comparison with the margin amount. But transactions in derivatives carry a high degree of risk.

You should therefore completely understand the following statements before actually trading in derivatives and also trade with caution while taking into account one's circumstances, financial resources, etc. If the prices move against you, you may lose a part of or whole margin amount in a relatively short period of time. Moreover, the loss may exceed the original margin amount.

A. Futures trading involve daily settlement of all positions. Every day the open positions are marked to market based on the closing level of the index / derivatives contract. If the contract has moved against you, you will be required to deposit the amount of loss (notional) resulting from such movement. This amount will have to be paid within a stipulated time frame, generally before commencement of trading on next day.

B. If you fail to deposit the additional amount by the deadline or if an outstanding debt occurs in your account, the stock broker may liquidate a part of or the whole position or substitute securities. In this case, you will be liable for any losses incurred due to such close-outs.

C. Under certain market conditions, an investor may find it difficult or impossible to execute transactions. For example, this situation can occur due to factors such as illiquidity i.e. when there are insufficient bids or offers or suspension of trading due to price limit or circuit breakers etc.

D. In order to maintain market stability, the following steps may be adopted: changes in the margin rate, increases in the cash margin rate or others. These new measures may also be applied to the existing open interests. In such conditions, you will be required to put up additional margins or reduce your positions.

E. You must ask your broker to provide the full details of derivatives contracts you plan to trade i.e. the contract specifications and the associated obligations.

### **2.2 Currency specific risks:**

1. The profit or loss in transactions in foreign currency-denominated contracts, whether they are traded in your own or another jurisdiction, will be affected by fluctuations in currency rates where there is a need to convert from the currency denomination of the contract to another currency.

2. Under certain market conditions, you may find it difficult or impossible to liquidate a position. This can occur, for example when a currency is deregulated or fixed trading bands are widened.

3. Currency prices are highly volatile. Price movements for currencies are influenced by, among other things: changing supply-demand relationships; trade, fiscal, monetary, exchange control programs and policies of governments; foreign political and economic events and policies; changes in national and international interest rates and inflation; currency devaluation; and sentiment of the market place. None of these factors can be controlled by any individual advisor and no assurance can be given that an advisor's advice will result in profitable trades for a participating customer or that a customer will not incur losses from such events.

### **2.3 Risk of Option holders:**

1. An option holder runs the risk of losing the entire amount paid for the option in a relatively short period of time. This risk reflects the nature of an option as a wasting asset which becomes worthless when it expires. An option holder who neither sells his option in the secondary market nor exercises it prior to its expiration will necessarily lose his entire investment in the option. If the price of the underlying does not change in the anticipated direction before the option expires, to an extent sufficient to cover the cost of the option, the investor may lose all or a significant part of his investment in the option.

2. The Exchanges may impose exercise restrictions and have absolute authority to restrict the exercise of options at certain times in specified circumstances.

### **2.4 Risks of Option Writers:**

1. If the price movement of the underlying is not in the anticipated direction, the option writer runs the risks of losing substantial amount.

2. The risk of being an option writer may be reduced by the purchase of other options on the same underlying interest and thereby assuming a spread position or by acquiring other types of hedging positions in the options markets or other markets. However, even where the writer has assumed a spread or other hedging position, the risks may still be significant. A spread position is not necessarily less risky than a simple 'long' or 'short' position.

3. Transactions that involve buying and writing multiple options in combination, or buying or writing options in combination with buying or selling short the underlying interests, present additional risks to investors. Combination transactions, such as option spreads, are more complex than buying or writing a single option. And it should be further noted that, as in any area of investing, a complexity not well understood is, in itself, a risk factor. While this is not to suggest that combination strategies should not be considered, it is advisable, as is the case with all investments in options, to consult with someone who is experienced and knowledgeable with respect to the risks and potential rewards of combination transactions under various market circumstances.

## **3. TRADING THROUGH WIRELESS TECHNOLOGY/ SMART ORDER ROUTING OR ANY OTHER TECHNOLOGY:**

Any additional provisions defining the features, risks, responsibilities, obligations and liabilities associated with securities trading through wireless technology/ smart order routing or any other technology should be brought to the notice of the client by the stock broker.

## **4. GENERAL**

**4.1** The term 'constituent' shall mean and include a client, a customer or an investor, who deals with a stock broker for the purpose of acquiring and/or selling of securities / derivatives contracts through the mechanism provided by the Exchanges.

**4.2** The term 'stock broker' shall mean and include a stock broker, a broker or a stock broker, who has been admitted as such by the Exchanges and who holds a registration certificate from SEBI.

## **GUIDANCE NOTE - DO'S AND DON'Ts FOR TRADING ON THE EXCHANGE(S) FOR INVESTORS BEFORE YOU BEGIN TO TRADE**

1. Ensure that you deal with and through only SEBI registered intermediaries. You may check their SEBI registration certificate number from the list available on the Stock exchanges [www.bseindia.com](http://www.bseindia.com), [www.nseindia.com](http://www.nseindia.com), and SEBI website [www.sebi.gov.in](http://www.sebi.gov.in).
2. Ensure that you fill the KYC form completely and strike off the blank fields in the KYC form.
3. Ensure that you have read all the mandatory documents viz. Rights and Obligations, Risk Disclosure Document, Policy and Procedure document of the stock broker.
4. Ensure to read, understand and then sign the voluntary clauses, if any, agreed between you and the stock broker. Note that the clauses as agreed between you and the stock broker cannot be changed without your consent.
5. Get a clear idea about all brokerage, commissions, fees and other charges levied by the broker on you for trading and the relevant provisions/ guidelines specified by SEBI/Stock exchanges.
6. Obtain a copy of all the documents executed by you from the stock broker free of charge.
7. In case you wish to execute Power of Attorney (POA) in favour of the Stock broker, authorizing it to operate your bank and demat account, please refer to the guidelines issued by SEBI/Exchanges in this regard.

### **TRANSACTIONS AND SETTLEMENTS**

8. The stock broker may issue electronic contract notes (ECN) if specifically authorized by you in writing. You should provide your email id to the stock broker for the same. Don't opt for ECN if you are not familiar with computers.
9. Don't share your internet trading account's password with anyone.
10. Don't make any payment in cash to the stock broker.
11. Make the payments by account payee cheque in favour of the stock broker. Don't issue cheques in the name of sub-broker. Ensure that you have a documentary proof of your payment/deposit of securities with the stock broker, stating date, scrip, quantity, towards which bank/ demat account such money or securities deposited and from which bank/ demat account.
12. Note that facility of Trade Verification is available on stock exchanges' websites, where details of trade as mentioned in the contract note may be verified. Where trade details on the website do not tally with the details mentioned in the contract note, immediately get in touch with the Investors Grievance Cell of the relevant Stock exchange.
13. In case you have given specific authorization for maintaining running account, payout of funds or delivery of securities (as the case may be), may not be made to you within one working day from the receipt of payout from the Exchange. Thus, the stock broker shall maintain running account for you subject to the following conditions:
  - a) Such authorization from you shall be dated, signed by you only and contains the clause that you may revoke the same at any time.
  - b) The actual settlement of funds and securities shall be done by the stock broker, at least once in a calendar quarter or month, depending on your preference. While settling the account, the stock broker shall send to you a 'statement of accounts' containing an extract from the client ledger for funds and an extract from the register of securities displaying all the receipts/deliveries of funds and securities. The statement shall also explain the retention of funds and securities and the details of the pledged shares, if any.
  - c) On the date of settlement, the stock broker may retain the requisite securities/funds towards outstanding obligations and may also retain the funds expected to be required to meet derivatives margin obligations for next 5 trading days, calculated in the manner specified by the exchanges. In respect of cash market transactions, the stock broker may retain entire pay-in obligation of funds and securities due from clients as on date of settlement and for next day's business, he may retain funds/securities/margin to the extent of value of transactions executed on the day of

Such settlement in the cash market.

- d) You need to bring any dispute arising from the statement of account or settlement so made to the notice of the stock broker in writing preferably within 7 (seven) working days from the date of receipt of funds/securities or statement, as the case may be. In case of dispute, refer the matter in writing to the Investors Grievance Cell of the relevant Stock exchanges without delay.
14. In case you have not opted for maintaining running account and pay-out of funds/securities is not received on the next working day of the receipt of payout from the exchanges, please refer the matter to the stock broker. In case there is dispute, ensure that you lodge a complaint in writing immediately with the Investors Grievance Cell of the relevant Stock exchange.
15. Please register your mobile number and email id with the stock broker, to receive trade confirmation alerts/ details of the transactions through SMS or email, by the end of the trading day, from the stock exchanges.

#### **IN CASE OF TERMINATION OF TRADING MEMBERSHIP**

16. In case, a stock broker surrenders his membership, is expelled from membership or declared a defaulter; Stock exchanges gives a public notice inviting claims relating to only the "transactions executed on the trading system" of Stock exchange, from the investors. Ensure that you lodge a claim with the relevant Stock exchanges within the stipulated period and with the supporting documents.
17. Familiarize yourself with the protection accorded to the money and/or securities you may deposit with your stock broker, particularly in the event of a default or the stock broker's insolvency or bankruptcy and the extent to which you may recover such money and/or securities may be governed by the Bye-laws and Regulations of the relevant Stock exchange where the trade was executed and the scheme of the Investors' Protection Fund in force from time to time.

#### **DISPUTES/ COMPLAINTS**

18. Please note that the details of the arbitration proceedings, penal action against the brokers and investor complaints against the stock brokers are displayed on the website of the relevant Stock exchange.
19. In case your issue/problem/grievance is not being sorted out by concerned stock broker/sub-broker then you may take up the matter with the concerned Stock exchange. If you are not satisfied with the resolution of your complaint then you can escalate the matter to SEBI.
20. Note that all the stock broker/sub-brokers have been mandated by SEBI to designate an e-mail ID of the grievance redressal division/compliance officer exclusively for the purpose of registering complaints.

## POLICIES AND PROCEDURES

This is a mandatory document dealing with policies and procedures for each of the following headings, as followed by **Kalash Shares & Securities Pvt. Ltd. (KSSPL)** for its clients:

**A) REFUSAL OF ORDERS FOR PENNY STOCKS:**

Penny stocks are scrips which have low value/low capitalization /less liquidity /illiquid scrips as specified by the Exchange or any other stock as KSSPL may feel proper. KSSPL reserves the right to refuse orders for penny stocks unless and until the client is able to provide sufficient reason for investment /divestment in such stock, as well as bring in the total funds/securities in advance towards intended funds/securities obligation as the case may be.

**B) SETTING UP CLIENT'S EXPOSURE LIMITS:**

KSSPL computes and assigns exposure limits based on its own assessment of market/security risks in combination with its assessment of client specific risk. The limits and exposures shall therefore vary from client to client and portfolio to portfolio. In the F&O segment, the minimum margin applicable shall be the statutory margin as required to be collected upfront by the concerned exchange. The risk management team shall be available during market hours to inform the clients of their set exposure limits upon request/telephonic enquiry.

**C) APPLICABLE BROKERAGE RATE:**

The brokerage to be levied on trades executed through KSSPL shall not exceed the rates as prescribed by exchange/SEBI. KSSPL shall take written consent of the client, should the applied brokerage be revised upwards within the limits, prescribed by exchange/SEBI from the amounts stated below. Brokerage applied at rates equal to or below the stated rates shall not need client consent.

**D) PENALTY / DELAYED PAYMENT CHARGES:**

Clients may be charged delayed payment charges on debit balances overdue @18% p.a. from the date such amounts become due till the time of realization of such amounts on reducing balance basis.

Only clients who are levied delayed payment charges shall receive delayed payment charges on credit balances overdue @18% p.a. on reducing balance basis under the following conditions:

- a) For clients who are not maintaining funds on a running / current a/c basis with KSSPL, from the date such amounts become due till the time of payment of such amounts provided client has no outstanding funds / securities / trade obligation / position on such due date.
- b) For client who are maintaining funds on a running / current a/c basis with KSSPL, from the date +2 working days such amounts were demanded till the time of payment of such amounts, provided client has no outstanding funds / securities / trade obligation / position on the date of such demand.

The client shall also indemnify KSSPL against all charges / penalties / costs that KSSPL may incur due to non fulfillment of client's obligations with respect to trades / positions / limits / deliveries / funds pay ins / margins / etc and KSSPL shall debit the client account with such charges / penalties / costs.

**E) RIGHT TO SELL CLIENT'S SECURITIES OR CLOSE CLIENT'S POSITION:**

KSSPL reserves the right to sell client's securities and/or close out position without any intimation to the extent of margin settlement related obligation to the client in the following circumstances:

- a) The client is running a debit balance which is overdue by more than 24 hrs.
- b) In circumstances where the real time MTM loss of the client crossing 90% of the total available credit balance at the time.
- c) The client fails to bring in minimum margins as required to be collected by the respective exchanges as per the margin statement send to the client.
- d) The client fails to bring in additional margins over and above statutory margins as required by KSSPL based on its own assessment of risk within 24hrs of receiving written / email communication from KSSPL of such requirements.
- e) The cash component of margins provided by the client falls below 50% of the total margins provided by the client. In these circumstances, KSSPL reserves the right to liquidate securities to the extent required to increase the cash component to 50%.
- f) KSSPL also reserves the right to close out position of the client who is in breach of any of the terms and conditions.

Provided that KSSPL shall client's securities and/or close out position to the extent of the debit balance/margin required for compliance as mentioned above, rounding off amounts excluded.

**F) SHORTAGE ARISING OUT OF INTERNAL NETTING OF TRADES:**

If the client fails to deliver a stock sold for delivery which is to be received internally by another client, client shall be given till T+1 day to buy the stock to enable delivery to the receiving client. The following rules shall apply for the same:

- . The client responsible for the first instance of shortage shall be responsible for any further auction of securities should the receiving client fail to deliver the same owing to delay in the pay out to him.
- . For clients not covering the short on T+1 day, a close out at LTP +10% shall be effected on the price of the security on T+1 day.

**G) CONDITIONS UNDER WHICH CLIENTS MAY NOT BE ALLOWED TO TAKE FURTHER POSITION OR THE EXISTING POSITION MAY GET CLOSED:**

KSSPL reserves the right to refuse any order that increase the position / exposure of the client at any time without assigning any reason whatsoever. In such a situation, the client may withdraw the excess margin forthwith, but cannot force KSSPL to fill the order to increase position further. Client cannot claim "opportunity loss" from KSSPL under any circumstances.

Clients' existing position may be closed under the same circumstances as listed in point E herein before for close outs / sale of securities.

**H) TEMPORARILY SUSPENDING OR CLOSING A CLIENT'S ACCOUNT AT THE CLIENT'S REQUEST:**

The account of the client can be suspended temporarily on specific written request received from the client.

**I) DEREGISTERING A CLIENT:**

The Member will be register a client without any prior intimation / notice, in addition to the termination clause of the "mandatory & voluntary client registration document", with regards to :

- a) The client being declared a defaulter by any of the regulatory bodies of the country or under any law being in force.
- b) In the event of member becoming aware of any proceedings being initiated against the client by any of the regulatory bodies of the country or under any law being in force or the client being involved in any criminal proceedings or any illegal business or the member becoming aware of the client's past offences which are illegal or prohibited by the regulatory bodies of the country or under any law being in force.
- c) The death of the client.
- d) The depository account with member is closed and no alternative depository account details are provided:3
- e) The client makes a voluntary written request to de-register itself/himself.
- f) In the event of member becoming aware of client defaulting in meeting its obligation to the member
- g) On the specific written directions of any statutory / legal authority / Regulatory Authority.

**J) POLICY ON INACTIVE (DORMANT) ACCOUNT:**

In order to protect the account of customer, the trading accounts will be deactivated, which are identified as "Dormant".

Dormant account will be those accounts where more than six month has elapsed from last trade date.

Once the account is deactivated, the customer will not be able to place any orders in any trade segments.

After deactivation we return all client assets (Securities & funds) to his registered bank and Demat Account.

Client can get his account reactivated by calling following below process after due authentication:-

- Submit us the physical letter of request request for reactivation.

I / We have read and understood the above policy for RMS and Controls of the member and state that I / We will strictly abide by the conditions laid in this policy.

**X**

Signature

(Please affix Stamp of HUF / Sole Proprietorship / Firm / Corporate if applicable)

Date : \_\_\_\_\_

Place : \_\_\_\_\_

In addition to brokerage, applicable transaction charges to cover exchange / clearing / SEBI / other statutory duties / taxes shall apply.

NSE CASH SEGMENT				
Brokerage Slab	Slab %		Minimum	
	First Leg	Second Leg	First Leg	Second Leg
Delivery based		Not Applicable		Not Applicable
Daily Square up				

NSE DERIVATIVE SEGMENT								
Brokerage Slab	FUTURE				OPTIONS			
	First Leg		Second Leg		Fist Leg		Second Leg	
	%	Minimum	%	Minimum	%	Minimum	%	Minimum
Daily Square Up								
Open position/ Settlement Square Up			Not Applicable				Not Applicable	
Expiry								

BSE CASH SEGMENT				
Brokerage Slab	Slab %		Minimum	
	First Leg	Second Leg	First Leg	Second Leg
Delivery based		Not Applicable		Not Applicable
Daily Square up				

BSE DERIVATIVE SEGMENT								
Brokerage Slab	FUTURE				OPTIONS			
	First Leg		Second Leg		Fist Leg		Second Leg	
	%	Minimum	%	Minimum	%	Minimum	%	Minimum
Daily Square Up								
Open position/ Settlement Square Up			Not Applicable				Not Applicable	
Expiry								

**X**

Signature

(Please affix Stamp of HUF / Sole Proprietorship / Firm / Corporate if applicable)



## AUTHORITY LETTER FOR RUNNING ACCOUNT

To,  
Kalash Shares & Securities Pvt. Ltd.  
304-305, Mathuria Apt.,  
49, Sir. M. V. Road,  
Andheri (E), Mumbai – 400 069.

Dear Sir/Madam,

Sub : Authority Letter for Running Account (Client Code \_\_\_\_\_)

I/We hereby state that I/We am/are aware of the norms relating to Pay-in & Pay-out of Funds and Securities. In order to facilitate operations and banking convenience, I/we hereby authorize Kalash Shares & Securities Pvt. Ltd., to maintain a running account with you, instead of daily settlement of Funds / Securities due to me/us.

Further, the Pay-out of Funds/Securities may be retained by you and I/we agree not to claim any interest from you on such securities/funds so retained by you. The Funds/Securities so retained shall be available to you for exposure/margin purpose for me/us. I/We further agree that you shall not be liable for any claim for loss or profit or for any consequential, incidental, special or exemplary damages, caused by retention of such Funds/Securities in this regard. On written request by me/us, you may release the Funds/Securities to me, if sufficient margins in respect of my trading account across all segments of the stock exchanges are available. I/We request you to settle my fund and securities account once in (tick any one)

<input type="checkbox"/>	Every calendar Quarter	<input type="checkbox"/>	Every calendar Month
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or such other higher period as allowed by SEBI/Stock Exchange from time to time, except the funds given towards collaterals/margin in the form of Bank Guarantee and/or Fixed Deposit Receipt.

Such settlement will be done by Kalash Shares & Securities Pvt. Ltd. on any day at its discretion in a calendar quarter or month (hereinafter referred as settlement period) as the case may be. If my account including value of securities/collaterals turns into debit on any day during the settlement period, the same may be treated as settlement of funds for that settlement period and Kalash Shares & Securities Pvt. Ltd. will not be required to settle the credit if any arising subsequently during the settlement period I/we agree that I/we shall be liable to pay the debit standing to my account on the settlement date or any other date.

In case I/we have an outstanding obligation on the settlement date, you may retain the requisite funds/securities towards such obligations and may also retain the funds expected to be required to meet margin obligations for next 5 trading days, calculated in the manner specified by the exchanges.

I/we confirm you that I will bring to your notice any dispute arising from the statement of account or settlement so made in writing preferably within 7 working days from the date of receipt of funds/securities or statement of account or statement related to it, as the case may be, at your retail head office.

I/we understand that I/we may revoke this Authority at any point of time by giving a notice in writing to you. However, the revocation shall be effective prospectively from the date of its receipt and shall not effect the rights of the broker to take necessary actions under this authorisation with respect to the outstanding obligations of already executed transaction till the date of receipt of the revocation intimation.

Thanking you,  
Yours truly,

Signature : \_\_\_\_\_

Constituent's Name : \_\_\_\_\_

Date : \_\_\_\_\_ Place : \_\_\_\_\_

Notes : This authorization shall be sign by client only and not by any authorized person on his behalf or any holder of power of attorney.

## NON MANDATORY

FROM: \_\_\_\_\_ DATE: \_\_\_\_\_

To,  
Kalash Shares & Securities Pvt. Ltd.

Dear Sir,

### **SUB: ORDER EXECUTION AUTHORISATION**

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You are requested to kindly note that the orders placed / modified / cancelled by me / us / authorized representative should NOT be noted in the order book, and that same is a time consuming affair and may lead to loss due to non-execution of the orders in time due to the formalities involved. I/We hereby authorize you to accept verbal / telephonic instructions for placement/modification/cancellation or orders.

Yours truly,

Signature

(Please affix stamp of HUF/Sole Proprietorship / Firm / Corporate if applicable)

<b>NON MANDATORY</b>
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**FROM :** \_\_\_\_\_ **DATE :** \_\_\_\_\_

To,  
Kalash Shares & Securities Pvt. Ltd.

Dear Sir,

**SUB : DIGITALLY SIGNED ELECTRONIC CONTRACT NOTE AUTHORISATION**

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I/We understand that you are giving an option to me/us to receive contract notes in Cash & F&O of NSE/BSE by way of Digitally signed Electronic Contract Notes (ECN) through E-mail. I/We understand that these digitally signed contract notes are valid legal contracts as per Stock Exchange/SEBI rules and recognized under information Technology Act, as well as other acts in India. I/We wish to inform you that I/we would like to avail of this facility. In this regard I/we state the following:

1. The electronic delivery of digitally signed contract note shall be accepted by me/us as valid contract.
2. The digitally signed contract note should be sent to my/our E-mail address as under, which has been created by me/us.

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3. Non receipt of bounced mail notification by you shall amount to delivery of the contract at my/our e-mail id.
4. You are also authorized to send me/us account statement / other notices periodically through the same channel.
5. Any change in email-id shall be communicated through a physical letter.
6. I/We shall bring any dispute arising from the statement of account or settlement so made, to your notice preferably within 7 working days from the date of receipt of funds / Securities or statement, as the case may be.

Yours truly,

X  
Signature  
(Please affix stamp of HUF / Sole Proprietorship / Firm / Corporate if applicable)

## GENERAL TERMS & CONDITIONS

1. The stock broker shall issue contract notes in the format prescribed by the Stock Exchange to the Client. The contract note may be in physical or electronic (digitally signed) form. The client agrees to receive contract notes in electronic (digitally signed) form over email/via internet downloading. The procedure for sending /receiving such digitally signed electronic contract notes shall be separately established in writing by both parties.
2. The client hereby authorizes the Stock broker to appropriate credits lying in accounts on the Cash and/or Derivatives segment of the Exchange through issue of cheques or by passing journal entries for the same backed by actual fund transfer.
3. All orders of the client shall be routed through the computerized trading system of the Exchange via- Computer Systems of the stock broker. The stock broker shall not be responsible for any failure to enter/modify/cancel orders facilities on account of any technical, mechanical, power, or similar failures of its systems, including suspension of trading by the Exchange, or any other circumstances beyond the control of the Stock Broker.
4. In case of the clients residing/located outside the State of Maharashtra as per the billing address mentioned in the client registration Form, any liability of Stamp Duty, if and when claimed, by the respective State Government where the client is residing/located, shall be settled by and between the Client and the respective State Government directly, and the Stock Broker shall not be held responsible for this liability. For clients residing/located in Maharashtra, the Stock Broker shall pay stamp duty as applicable to the State of Maharashtra.
5. The client agrees that any securities/monies placed by him/it as margin may in turn be placed as margin by Stock broker with the Exchange by way of securities/monies including Bank Fixed Deposits as the Stock broker may deem fit. No interest shall be paid to the client on such deposits unless expressly agreed upon separately in writing between the Stock Broker and the Client. The client authorizes the Stock broker to do all such acts, deeds and things as may be necessary and expedient for placing such securities/monies with the Exchange as margin.
6. In case of delay of payment by the Client to the Stock broker on its due date, the Stock broker in respect of such delayed payment will charge interest. The said delayed payment shall include amounts payable by the client to the Stock broker in respect of daily margin and mark to market and other related margins and payin obligations. Interest will be levied at the maximum rate of 18% p.a. for the delayed period.
7. All fines/penalties and charges levied on you due to my/our transactions/deeds/actions are recoverable by you from my/our account.
8. The client agrees that it will not make any third party payment (other than what is specified in the client & "mandatory & voluntary client registration document" KYC).

9. Tape recording of Client conversation: The client is aware that the Stock Broker tape-records the conversation between the client or the Client's representative and the Stock Broker, either personally or over the telephone, and the Client hereby specifically permits the Stock broker as and when required to resolve disputes in connection with the transaction.
10. For the purpose of this "mandatory & voluntary client registration document" the term "Dues of Client" shall include the amount of monies payable by the Client including, but not limited to the purchase price of the securities, Brokerage, Margin money, Service Tax, Turnover Tax, Auction Debit and Charges, Services Charges, and other amount agreed to and payable by the Client to the Stock Broker.
11. The Client shall deposit with the Stock Broker money's/ securities or other define property, which may be required to open and/or maintain his/her, their accounts. All moneys, securities or other define property, which Member may hold on Client account, shall be held subject to general lien for the discharge of Clients obligations to member under this "mandatory & voluntary client registration document".
12. The Broker shall not take any responsibility for unexecuted orders. All on-line Best-Market orders would NOT be presumed as executed unless confirmed as trade by the respective exchanges trading system.
13. The securities sold through the Broker on my/our account are belonging to me/us as legal, rightful and beneficial owner/s. I/we take full responsibility of any dispute regarding the title of the securities sold through the Broker and state that I/We will deal only in those securities that would be rightly owned by me/us.
14. The Client agrees that it will not transfer any securities from any demat account (other than what is specified in the Client "mandatory & voluntary client registration document"/KYC). In case of such transfers are being made the Client agrees to intimate the broker, in writing of the same provided the account belongs to the client.
15. The Client agrees that it will not indulge in manipulative trades or indulge in any sort of activity related to the trading in securities, which are prohibited under law.
16. Notification: The client agrees to furnish such details including details as regards financial positions, assets, liabilities, etc., as and when required to do so by Stock Broker or Sub Broker.
17. PROVISION OF MONEY LAUNDERING ACT 2002:
  - a) The Client has read and understood the provision of Money Laundering Act 2002 applicable from 1<sup>st</sup> July 2005.
  - b) The client agrees to comply with said Act.
  - c) the Client shall inform the Compliance/Principal Officer of KSSPL of series of transaction integrally connected to each other, which have been valued for more than 10 lakh or its equivalent where such series of transaction take place within a calendar month.

IN WITNESS THEREOF the parties to the "mandatory & voluntary client registration document" have caused these presents to be executed as of the day and year first above written.

Signed by Client:	
Name	
Signature	
By	
Title	
Witness	
1. Name	
Signature	
2. Name	
Signature	

Signed for and on behalf of The Stock Broker:	
Name	<b>Kalash Shares &amp; Securities Pvt. Ltd.</b>
Signature	
By	
Title	Authorised Signatory / Director
Witness	
1. Name	
Signature	
2. Name	
Signature	

## ANNEXURE -1

### DECLARATION TO BE SIGNED BY THE PROPRIETOR OF SOLE PROPRIETORSHIP FIRM

From: \_\_\_\_\_ Date: \_\_\_\_\_

To,  
Kalash Shares & Securities Pvt. Ltd.

Dear Sir,

I refer to be account opened by you in the name of  
M/s \_\_\_\_\_

I declare as under:

I the undersigned am the sole proprietor of the firm and solely responsible for the liabilities thereof.

I shall advise you in writing of any change that takes place in the constitution of the firm and I will be liable to you for any obligation which may be standing in the firm's name in your books on the date of receipt of such notice and until all such obligation have been liquidated.

Yours truly,

Signature:

(Please Affix Stamp of Sole Proprietorship)

**ANNEXURE – 2****HUF DECLARATION**

From: \_\_\_\_\_ Date: \_\_\_\_\_

To,  
Kalash Shares & Securities Pvt. Ltd.

Dear Sir,

I hereby request you to open our trading account with you, for our HUF.

Being Karta of my family, I hereby declare that following is the list of family members in our HUF, as on date of Application:

Sr. No.	Name of Family Members	Relation	Date of Birth

I hereby also declare that the particulars given by me as stated above are true to the best of my knowledge as on date for making this Application to open new Account.

I agree that any false/misleading information given by me or suppression of any material information will render my said account liable for termination and further action. Further, I agree that any changes in the constitution of HUF will be immediately intimated by me.

Yours truly,

Signature:

(Name &amp; Signature of Karta with Stamp of HUF)



## ANNEXURE – 3

## PARTNERSHIP LETTER (FIRMS)

(To be signed by partners in individual capacity w/o rubber stamp)

To,  
Kalash Shares & Securities Pvt. Ltd.

We the undersigned are partners in the firm carrying on business under the name and style of M/s. \_\_\_\_\_ and wish to register the firm with you as client for the purpose of share trading / investment business of BSE/NSE/MCX-SX.

Any/all transactions entered into with you by all or any one or more of us and all obligations incurred by all or any one or more of us shall be binding on the firm and all or any one or more of us and also the assets of the firm shall be liable for all dues to you with respect to dealings on BSE/NSE/MCX-SX.

In addition, we authorize the following person/persons to conduct dealings on behalf of the firm with you and all transactions entered into with you by all or any one or more of them and all lawful obligations incurred by or any one or more of them shall be binding on the firm and all or any one or more of us and also the assets of the firm shall be liable for all dues to you with respect to dealings on BSE/NSE/MCX-SX.

Name of Authorised Person/s	Signature of Authorised Peron/s
1. _____	_____
2. _____	_____

This letter shall operate and be effective notwithstanding any provision on our deed of partnership which may conflict with any of the terms herein.

Name of Partners	Signature of Partners
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

## ANNEXURE – 4

### BOARD RESOLUTION (CORPORATES)

(On the letterhead of the company)

Certified copy of an extract from the minutes of the meeting, of the Board of Directors of \_\_\_\_\_, duly convened and at which a proper quorum was present, held at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_.

We hereby certify that the following resolution of the Board of Directors of \_\_\_\_\_ was passed as a meeting of the Board held on \_\_\_\_\_ and has been duly recorded in the minute book of the said company:

Resolved that the company be and is hereby authorised to open a client account/s with Kalash Shares & Securities Pvt. Ltd. for the purpose of undertaking dealings/transactions on all segments of BSE/NSE/MCX-SX.

Resolved further that Mr. \_\_\_\_\_ is hereby authorised to operate the account and to conduct all dealings on behalf of the Company with Kalash Shares & Securities Pvt. Ltd. for the above purpose.

Certified True Copy

Date: \_\_\_\_\_

\_\_\_\_\_  
Chairman of the Meeting

\_\_\_\_\_  
Secretary

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### ACKNOWLEDGEMENT

We acknowledge the receipt of all executed mandatory and voluntary client registration document enclosed herewith.

Client Name: \_\_\_\_\_

Signature : \_\_\_\_\_